Call to Order
Chair Trish Marken (UMKC) called the Meeting to Order at 3:33 pm CST.

Introductions
Following call to order, Trish asked those in attendance to introduce themselves and their role within the COS. Those in attendance included the following: Trish Marken; Denise Soltis; Kathy Webster; Tom Cook; Andy Webster; Tim Welty; Rajan Radhakrishnan; KT Vaughan; Yunting Fu; Sue McGuinness; Amy Knehans; Kathleen McCartney; Carriann Richey-Smith; Gary Mobley; Tim Ives; June F. Johnson; Betsy Sleath; Giresh Gupchup; Betty Chewning; Craig Cox; Lori Duke; Melanie Jordan; Steve Stoner; Sudip Das; Shane Desselle; Steve O’Barr; Leigh Ann Ross, AACP Staff: Jennifer Athay, Melinda Colón, Sandy Stutman, Guests: Renae Chesnut.

Chairs’ Comments
Trish opened the meeting with comments that included encouraging members to consider becoming a reviewer for AJPE. In addition, she carried a message from the Board for Section to discuss the frequency of surveys with their members. She asked that Sections speak within their respective committees and councils to encourage attention to excessive surveying and to be cognizant to data that may already exist before developing and distributing surveys.

Prior Minutes
Meeting Minutes from March 2, 2011 Approved unanimously following motion by Shane Desselle and a second by Gary Mobley.
COS Secretary’s Report (Koh-Knox): See emailed report.

Jeff Cain, PhD, Chair, Technology in Pharmacy Education and Learning SIG. Discuss TiPEL SIG use of Webinars in providing development and education to members.

Jeff discussed the use of Webinars for providing development sessions, spoke specifically of three offerings made available through an Ad Hoc Webinar Committee that was formed. Offerings averaged 100 attendees, software is available through AACP at no additional cost for up to 500 users. The COS discussed additional potential uses for section programming next year. Jeff shared the process they used to produce a Webinar.

Updates on Section Activities (Section Chairs) (Note-reports will be provided ahead of time so this section is for Q&A only)

Biological Sciences (See report)
Chemistry (See report)
CPE
Name change – delayed until section meeting.
Recommendation for Section procedures re people with administrative roles on SIG’s and Sections – Discussed and considering by-laws change to address this issue.
EE (See report)
Lib/ER (See report)
Pharmaceutics (See report)
PHPR – discussed that they are looking to improve communication, looking to utilize website to communicate committee issues and proposed resolutions, and possibly incorporate e-voting, working on faculty development related issues.
SAS (See report)

Standing Committee Reports
Nominating Committee
Chair: Sudip Das
Denise Soltis introduced as incoming chair.

Quorum
Members: Shane Desselle
Cindy Koh-Knox
Quorum met

Standing Rules and Resolutions
Chair: Carriann Richey-Smith
Read and reviewed as provided in email. See attached Appendix A. Items of change in 3.4 approved unanimously. Individual items in 3.91 approved unanimously following discussion and verbiage change as recorded on-site and available as posted.

Action item: Changes to ByLaws
Programming Committee

Chair: Julie Szilagyi (See COS report)
Thank you extended to Julie, Trish Marken will chair next year as immediate past chair.

Task Force Reports

Abstract Task Force

Chair: Cynthia P Koh-Knox
Action item: Finalize recommendations in revising abstract review process
Poster acceptance rate in 2011 annual meeting was 82% (down 6%, though total number accepted was increased). Following COS member discussion, a motion was presented and carried in the COS meeting by a 16 “yes” to 3 “no” vote to eliminate the section of “Works in Progress” for poster submissions. Sudip Das proposed that a webinar be help to assist with educating reviewers on the poster evaluation process.

New Pharmacy Faculty Research Awards Program (NPF-RAP) Task Force and Revision Task Force

Chair: Sudip Das
Action item: Finalize recommendations in revising review process
Announced that the AACP Board had provided approval for increase to 18 funded proposals. Also approved in COS the name change of the award to the “AACP New Investigator Award” following a unanimous vote in favor of the change as stated in COS. The COS will evaluated the impact of NIA’s on winners careers.

Compounding Task Force

Chair: Bill Shrewsbury (report from Sudip Das)
Action item: Next steps
See survey results available on COS website.

Preceptor Development Task Forces

Chair: Denise Soltis
Action item: Next steps
Report available, two posters at Annual Meeting, Nora Scranton and MaryAnn Skrabal will be taking over.

Faculty Primer Task Force

Chair: William Fassett
Action item: Next steps from Shane Desselle
Group was not active last year and it will be reconstituted under the leadership with Robin Zuvoad.

Other Business

- Vote on proposal for Student Services to move from a SIG to a section
  Presented by Renae Chesnut, from the Student Services SIG. After discussion, the decision was made to clarify the procedural document and review the proposal for student affairs section at a later time. COS will provide recommendation to the Board and the Board has the final say on formation of a section.

  - Strategic Plan Action Template
    Plan to look at faculty mentoring in pharmaceutical sciences, going to examine to see if template will help to meet initiatives.

    - How to gather information about Section activities and data for BOD reports
    - Reminder of timelines for reports
    - The COS secretary will be collecting reports in the future
    - Shane Desselle discussed his planning for next year’s Teacher’s Seminar and plan to look at “A Harmonious Dynamic: Is there an app for that?” Buzz Kerr also addressed how the program should address diversity and identify differences between professional and graduate students.

Installation of new officers

- Shane Desselle comments
  Shane introduced Trish Marken and thanked her for her past year of leadership.
  New officers sworn in: Steve Stoner, Denise Soltis, Shane Desselle.

Adjourn 5:30