

AACP MINUTES

Board of Directors Meeting, July 11-12, 2013, Chicago, Illinois

1. Roll Call

President J. Lyle Bootman welcomed the Board and staff members present at the Hyatt Regency Chicago at 9:05 a.m. on July 11, 2013. The following Board members participated in the discussion: Cynthia J. Boyle (Speaker of the House), Brian L. Crabtree (Immediate Past President), Lynn Crismon (Council of Deans), Joseph T. DiPiro (Council of Deans), R. Lee Evans (Council of Deans), Keith N. Herist (Treasurer), Timothy J. Ives (Council of Sections), Lucinda L. Maine (Executive Vice President), Peggy Piascik (President-elect), Virginia "Ginger" Scott (Council of Faculties), Denise A. Soltis (Council of Sections), Robin Zavod (Council of Faculties) and David P. Zgarrick (Council of Faculties).

AACP staff included: Jennifer L. Adams, Lynette R. Bradley-Baker, Melinda D. Colón, Barbra A. Gustis, William G. Lang, Vincent Lau, Allan L. Lee, Karna M. Mapes, Ruth E. Nemire, Cecilia M. Plaza, Sibum Ramamurthy, Gerry Romano, Sandy B. Stutman, and Danielle A. Taylor.

Guests included: David D. Allen, (Council of Deans Chair-elect designate), J. Chris Bradberry (incoming Treasurer), Patricia A. Chase (President-elect designate), Craig D. Cox (Council of Sections Chair-elect designate), Philip M. Hritcko (Speaker-elect), Steven A. Scott (Council of Faculties Chair-elect designate).

2. Additions to the Agenda

There were no proposals for additions to the agenda.

3. Conflicts of Interest

No conflicts of interest were identified.

4. Approval of February 8, 2013 Board of Directors Minutes

On MOTION (Boyle, Desselle) the Board approved minutes of the March 23, 2013 meeting.

5. Financial Update

Treasurer Herist and Sibum Ramamurthy, Director of Finance, presented the FY13 financial report, including the estimated yearend revenue and expense estimates, and the proposed FY14 budget for discussion. The strong performance of the 2012 AACP Annual Meeting and Pharm-CAS, along with some careful cost reductions contributed to the better than anticipated close to FY13. The Board

discussed the balanced FY14 budget, which includes the anticipated individual member dues increase as proposed by the Board. The full \$195 dues for 2014 is built into the dues revenue estimate.

On MOTION (Evans, Ives) the Board approved a balanced FY14 budget. Should the resolution not pass, the Board will assess the fiscal impact in November and make any necessary adjustments.

On MOTION (Ives, G. Scott) the Board approved the FY14 capital budget.

On MOTION (Herist, Desselle) the Board approved the revised Investment Policy Statement.

6. Strategic Planning Initiatives

On MOTION (Crabtree/Crismon) approved extending the complimentary individual membership for new faculty from one year to two years which had been tabled to the July 2013 Board meeting to further analyze the financial impact of extending the complimentary new faculty individual membership. Enhanced promotion of the expanded benefit to deans and department chairs was strongly recommended. The Board also identified additional strategies to best engage these members to promote retention in the Academy and in AACP membership.

The Board also discussed some potential educational innovation scenarios. The Board identified priorities as AACP being a clearinghouse, providing faculty development in emerging areas, gaming and serving as a platform for courseware for use by schools for resource sharing.

7. Requests for Institutional Memberships

On MOTION (Piascik, Desselle) the Board approved the University of North Texas into Associate Institutional membership.

8. Partnership Engagement Model Development

Senior Director of Meetings and Business Partnerships Barbra Gustis and Senior Director of Strategic Academic Partnerships Jen Adams provided an overview of a proposed multi-level partnership model and discussed proposed modifications made by a subgroup of the Board to refine the partnership model and propose modifications to the 2010 statement on corporate support. By consensus the Board approved the partner engagement model. On MOTION (Piascik, G. Scott) the Board approved the revised corporate support policy.

9. Award Taskforce Report

On MOTION (Crabtree, Zgarrick) the Board approved the recommendations of the awards working group. The awards working group did not recommend approval of a new Pharmacy Services Research award but did ask EVP Maine to continue to work with Amgen to expand the criteria of the Dawson award to include outcomes related research as part of improving health.

10. Approval of the AACP Core Values

Director of Professional Alliance Development Lynette Bradley-Baker and Senior Director of Academic Affairs Cecilia M. Plaza presented the 8 core value phrases for adoption by the Board. On MOTION (Boyle, Piascik) the Board approved the AACP Core Value Statements.

11. “Leave a Legacy” Program Proposal

The Board approved by consensus the proposed collaboration “Leave a Legacy” program on planned giving put forth by the Development Officer SIG. The Development Officer SIG will proceed with the development of supporting materials to disseminate to deans and development officers.

12. Report of the 2012-13 Bylaws and Policy Development Committee

Speaker Boyle provided an overview of the extensive AACP Bylaws revisions as a result of the comprehensive review intended to assure that they remain up-to-date, accurate and consistent. Speaker Cynthia Boyle provided an update on the Report of the 2012-13 Bylaws and Policy Development Committee. The BPDC report includes one membership resolution, one proposed dues resolution, six proposed policy statements and one bylaws amendment. Additional business from individuals and governance groups will be accepted until 6pm on Monday, July 15th for presentation and debate at the Open Hearing on the 16th.

13. IOM Fellowship Fundraising Strategies

EVP Maine provided a status update on the funding levels achieved thus far for the IOM Fellowship. It was identified that a \$1500 contribution per school would complete the promised endowment. AACP will continue to solicit individual and organizational contributions to achieve full funding of the fellowship endowment and encourage ACCP to do the same with their membership.

14. Recommendations and Suggestions from the 2012-13 Standing and Special Committees

The respective staff liaisons to each of the Standing Committees provided Board members with the recommendations, suggestions, and policy statements coming out of

each of the Standing Committee reports. The policy statements were forwarded to the Bylaws and Policy Development Committee for action by the House of Delegates at the July 2013 session. The recommendations and suggestions will be forwarded to the 2013-14 Board Strategic Planning Committee to digest and determine appropriate next steps.

15. CAPE Release and Next Steps

Cecilia M. Plaza presented the CAPE 2013 Educational Outcomes document in anticipation of the broad release to the membership on July 15, 2013 when Chair Melissa S. Medina presents them at the AACP Annual Meeting special session. The Board accepted the report of the CAPE Panel and commended the Panel on their work. Associate Executive Vice President Ruth E. Nemire presented a draft guidance for the establishment of a formal consulting service administered by AACP and received suggestions on implementation from the Board.

16. Accreditation Council for Pharmacy Education Appointment

Cecilia M. Plaza presented an overview of the process and timeline that a subcommittee of the Board will use to review candidate applications submitted by the September 3rd deadline and present three unranked candidates for a vote by written ballot at the November meeting. All Board members were encouraged to stimulate interest in the position with members during the annual meeting.

17. Accreditation Standards Revision – AACP Input and Role

The Board discussed the different multiple opportunities that AACP has to provide input into the ACPE Standards and Guidelines Revision process, including the CAPE 2013 Educational Outcomes. A substantive number of suggestions were generated which will be shared with the ACPE standards revision task force.

18. American Foundation for Pharmaceutical Education

The Board welcomed new AFPE President Ellen Woods who provided an overview of some new initiatives that she will be working on in the coming months, including moving to an online application process and moving more towards social media.

19. Accreditation Council for Pharmacy Education

The Board met with ACPE staff and AACP representatives to the ACPE Board to discuss the scope and timeframe for the revision of the standards and guidelines,

the CAPE 2013 Educational Outcomes, and other matters of mutual interest.

ACPE provided an update from their June Board meeting. There are 130 colleges and schools of pharmacy with some level of accreditation: 114 with full status, 15 candidate schools, and 1 pre-candidate school. Updates were provided on the release of the new CAPE 2013 Educational Outcomes and the timeline for the ACPE Standards revision. AACP will be conducting a survey of schools later this year to provide thoughtful input to ACPE on areas to consider for improving the administration of all aspects of program accreditation,

including recommendations for AAMS, self-studies and site visits.

20-27. Information Items

Information items included an AJPE update, science program and initiatives report, PharmCAS updates, strategic analysis of the AACP Advocacy activities, reports of the Chairs of the COF, COD, and COS, charges and appointments for the 2013-14 standing committees, and updates on additional strategic priorities. The meeting adjourned at 3:45 p.m. on July 12, 2013 after a time of roundtable sharing of additional news from Board members and staff.