

AACP MINUTES

Council of Faculties Business Meeting, February 10, 2013, Rio Grande, Puerto Rico

Call to Order

Chair David Zgarrick (Northeastern) called the meeting to order at 4:12 pm in Rio Mar Ballroom 6 of the Wyndham Rio Grande Hotel in Rio Grande, Puerto Rico on Sunday, February 10, 2013. Immediately following the Call to Order, Chair Zgarrick introduced the COF Administrative Board: Virginia (Ginger) Scott (Immediate Past Chair; West Virginia), Robin Zavod (Chair-elect; Midwestern-Chicago), Jennifer Trujillo (Secretary; University of Colorado), and Cecilia Plaza (AACP representative).

Quorum Committee Preliminary Report

Quorum committee member, Jeff Cain (Kentucky), reported that members from approximately 20 member institutions were present.

Report of the Chair

Chair Zgarrick welcomed COF members and made the following remarks regarding the current work of the Council of Faculties and topics of discussion within the Association.

1. The Association is interested in monitoring the viability of the special interest groups (SIGs). There have been several requests for new SIGs and requests regarding status (e.g., interest in becoming a section or consideration of disbanding). A method to assess how SIGs are doing is being developed. Currently they are considering a reporting process by which a SIG can summarize such things as meeting activities, membership, and member engagement in the SIG.
2. AACP members should understand the admissions and membership of the Council of Deans, Faculties, and Sections. The Council of Faculties represents the broad interests we have as faculty. The COD represents CEO deans and Assistant and Associate level deans. But almost all AACP members have interest as faculty members and have a home within the COF. COF Board Members are making sure the missions of each council reflect what we want each of these Sections to do. We are also evaluating the workload of each Council. With the way the COS has evolved, much of the work of the Association

has fallen on the COS. But the Teacher's Seminar may be best suited for the COF. The governance group discussed that the Teacher's Seminar may be better suited for the COF, so starting in 2014, the seminar will be work coming from the COF. Karna Mapes (AACP staff) will be working with the COF on the Teacher's Seminar.

Report of the Secretary

Jennifer Trujillo reported that the minutes from the 2012 COF Business Meeting, held July 16, 2012 at the Annual Meeting in Kissimmee, FL are available via download from the COF webpage under governance on the AACP website. The minutes were received.

Report on Board of Directors' Activities from COF Immediate Past Chair

Ginger Scott presented highlights of the Board of Directors (BOD) meeting. Highlights from the November 2012 and February 2013 include:

1. During the February Board meeting recommendations for Association awards were presented to the Board for affirmation. Those individuals will be notified within the next week. In November, the Board determined that the National Council on Patient Information and Education (NCPPIE) was deserving of recognition with the AACP Distinguished Service Award.
2. The Association continues in good financial health with a clean audit for the FY ending in June 2012. The Board approved the formation of an Audit committee which will be comprised of 6 individuals with membership from COD or COF. The committee will need to hire a new audit firm to begin working with the Association for the FY 2013 audit.
3. The Board discussed new ways to generate revenue, including dues, royalties, and partnerships. The Board discussed increasing individual membership dues starting in 2014. This would be the first dues increase for members since 2000. This will be brought to the House of Delegates in July. The Board also discussed the revenue that

PharmCAS has generated over the last several years; noting that there has been a drop in the number of schools to which applicants send their scores. The Board discussed an additional \$5 fee for students applying to multiple schools.

4. The Board approved formation of a new Pediatrics SIG and modified the name of the Libraries Section to the Libraries and Information Sciences Section.
5. The Board had a lively discussion on the profession wide efforts to secure provider status for pharmacists. Will Lang will lead a discussion tomorrow during the lunch and town hall meeting.

Committee Updates

1. Final Quorum Committee: Jeff Cain reported that 40 registered individuals representing 33 schools had signed in. 42 schools are required for a quorum; a quorum was not reached.
2. Faculty Affairs Committee: Robin Zavod gave an interim report for Chair Andrea Franks (Tennessee). The committee is comprised of 16 members plus Dr. Zavod serving as an ex-officio member. Dr. Zavod shared the charges which focus on transitions within academic careers. The committee's first meeting was at the annual meeting last year and they have had three teleconferences since then. They are identifying available resources for career development from national organizations as well as home institutions. They are in the process of collecting those resources to determine how they can be used to help faculty members through career transitions. They are expected to complete work on their charges during this year.
3. Resolutions and Standing Rules Committee: David Zgarrick reported for Chair Jan Hastings (Arkansas) that the committee met in November to discuss charges. They reviewed the standing rules which were last updated in 2011. They did not see any need to further updates at this time. They have reviewed two resolutions. The first relates to retired and emeritus faculty. The committee plans on bringing this resolution forward at the Annual Meeting. The second states that "ACCP should require that member institutions hire faculty that have the highest degree possible in their area of work or who have adequate experience in their area of expertise." This resolution was brought forward at the Annual Meeting last July. Committee members are developing

a background paper. They are reviewing whether this will become a resolution or if they may propose an alternative resolution ("The COF encourages ACPE via their site team visits to increase emphasis on Standard 25 related to qualifications of faculty to teach in their respective areas."). Brian Crabtree (Wayne State) asked that any resolution be disseminated on the COF listserv well in advance of the Annual Meeting.

4. Nominations Committee: Ginger Scott reported that the charge was to slate 2 individuals for chair-elect. Several individuals have been identified by someone in the council or self-identified. The committee will be making their decision by mid-March. If you are interested to be chair-elect of COF or would like to have the committee consider someone, please contact Dr. Scott. Dr. Zgarrick also announced that position descriptions and requirements are being developed to better inform members who are considering serving the association about the requirements.
5. Joint COF/COD Task Force on Succeeding in an Era of Declining Federal Support: Betsy Sleath reported the charges of the task force which include assessing and summarizing likely changes in federal support for health-related research and scholarship over the next 3-5 years, suggest funding sources and opportunities, and suggest changes within colleges that may be needed to cope with changes in federal funding and remain competitive. Dr. Sleath briefly reviewed their report and stated that the report will be published and will include many web links to resources. She discussed available funding sources, including, but not limited to, partnering with businesses, industry, department of defense and state agencies, WHO, CDC centers across the U.S., and NIH training grants. She discussed strategic considerations such as the need for schools to partner with NIH funded Clinical and Translational Science Institutes in their states. She provided suggestions from the task force including strategies to help junior faculty find funding. The primary focus of the report centered on ways to find sources of funding, partner with others to be more successful, and help junior faculty to succeed. A COF member asked if the task force reviewed the issue of evaluating faculty performance on the basis of funding and argued that it may not be sustainable to continue evaluating faculty members in the same way given the changes in federal support. Dr. Sleath replied

that this is a key issue since grant funding has reached such low levels and will take that into consideration as something that should be included in the task force's review of the topic.

6. Joint COF/COD/COS Task Force on Faculty Mentoring: David Zgarrick gave the report for the Task Force Chair Anandi V. Law (Western) and member Margarita DiVall (Northeastern) who could not present at the meeting due to weather. Task force membership represents a broad section of our academy. The purpose of the task force is not to develop a mentoring program for AACP. Rather, they are looking at issues around mentoring in an attempt to help each school develop a mentoring program that best serves its needs. The final intent is to develop a checklist to help programs that are developing or refining existing mentoring programs – specific to pharmacy programs. The group has reviewed the literature and is developing an outline on best practices, career stages of mentoring, informal versus formal programs, internal versus external mentors, assessment of mentoring programs, and resources. They have defined areas of mentorship to include teaching, precepting, research, practice, service, and work-life balance. Checklist categories will include goals of a mentoring program, benefits to the institutions, structure and process, assessment, and resources needed. The task force is actively working on editing and reviewing their outline and checklist; questions or suggestions can be directed to Dr. DiVall at m.divall@neu.edu or Dr. Law at alaw@westernu.edu.
7. Joint COF/COD/COS Task Force on Accountable Care Organization/Medical Homes: Denise Soltis (Drake) reported that the task force has completed a literature review and has developed definitions of Accountable Care Organizations and Medical Homes. They are completing a list of best practices and suggestions. The group plans to put out an issue piece on talking to legislature about this topic and are discussing how best to disseminate their report.

Old Business

A legislative update was given by Will Lang. The last legislative update is available on the AACP advocacy webpage which includes information regarding decreased federal funding over coming years. He requests that you contact your local house representative (from your institution's zip code) to address what a 10% decrease in funding to health research would really mean to your

ability to conduct your work and research. You should contact your house member that represents the district where your school is located. Your message can simply state "Please don't cut education and health agency funding any further." You can find your house representative by entering your zip code on the following link. You can email your representative directly from the website. It is easy and takes less than 10 minutes. <http://www.house.gov/representatives/find/>

New Business

Emerging Issues

1. Dr. Zgarrick announced that the COF Business Meeting during the AACP Interim Meeting will now become a COF Forum instead of a formal business meeting. It is typically difficult to achieve a quorum at this meeting so conducting business is not possible. Also, changing to a forum would allow for more time for discussion among members about topics of interest.
2. Will Lang introduced a discussion on the quality of higher education. There is currently an opportunity for AACP members to help Will with his discussions with congress members to help shape education policies. The Higher Education Act is legislation that authorizes under title 4, student financial aid programs and programs integrity provisions. Under those provisions is accreditation and how accreditors ensure the quality of higher education (regional and specialty accreditors which would include ACPE). So with institutional effectiveness: what is really going on in higher education and what is the perception of what's going on in higher education. We need to communicate through the legislative process what educational quality is and how we ensure effectiveness. Cynthia Boyle (Maryland Eastern Shore) states that we do have quantitative measures in education. We need more qualitative measures. It's a big challenge for time coming forward. Magaly Rodriguez de Bittner (Maryland) questioned why do they need this? Why are they asking for us? Will responded that in the policy world, it is because of the increasing cost of education in the last decade. This has required more students taking out more federally funded student loans. The concern is how much students are getting in return for this increasing cost. We have previously been immune to this issue because of licensure. But the cost of becoming a pharmacist is increasing, but in their reality, there is no difference in the way they are

educated compared to how they were educated before. Phil Hritko (Connecticut) stated that graduation rates are important parameters. Some students don't complete a program with a degree/licensure but still have heavy federal load debt. Douglas Eikenburg (Houston) stated that since federal funding has gone down so much, tuition has gone up but the cost of education as a whole has not increased that much. Tuition is making up for lost federal funding. A more comprehensive look at cost of education is needed.

Open Forum – Open Microphone

Brian Crabtree (Wayne State) spoke as Chair of the AACP Nominations Committee. They are identifying

candidates for president-elect. The bylaws state that every other year it must be someone with a Dean's title (CEO dean, assistant or associate). Every other year, it must be someone without a Dean's title. It does not alternate between COF and COD. This year, they are looking for someone without a Dean's title. If you are interested in this, contact Brian. They will be issuing a call to recruit for this. The individual can be nominated or self-nominated. The position does require a time commitment but is a great opportunity.

Adjournment

Chair Zgarrick adjourned the meeting at 5:24 pm.

Respectfully submitted,

Jennifer Trujillo, COF Secretary