

AACP MINUTES

Board of Directors Meeting, March 23, 2013, Grapevine, TX

1. Roll Call

President J. Lyle Bootman welcomed the Board and staff members present at the Gaylord Texan Hotel and Convention Center at 10:30 a.m. on March 23, 2013. The following Board members participated in the discussion: Peggy Piascik (President-elect), Cynthia J. Boyle (Speaker of the House), Brian L. Crabtree (Immediate Past President), Lynn Crismon (Council of Deans), Joseph T. DiPiro (Council of Deans), R. Lee Evans (Council of Deans), Keith N. Herist (Treasurer), Timothy J. Ives (Council of Sections), Lucinda L. Maine (Executive Vice President), Virginia "Ginger" Scott (Council of Faculties), Denise A. Soltis (Council of Sections), Robin Zavod (Council of Faculties) and David P. Zgarrick (Council of Faculties).

AACP staff included: Jennifer L. Adams, Lynette R. Bradley-Baker, Melinda D. Colón, Barbra A. Gustis, William G. Lang, Vincent Lau, Allan L. Lee, Karna M. Mapes, Ruth E. Nemire, Cecilia M. Plaza, Sibum Ramamurthy, Gerry Romano and Sandy B. Stutman.

Guests included: J. Chris Bradberry (incoming Treasurer), Patricia A. Chase (Council of Deans Chair-elect designate), Craig D. Cox (Council of Sections Chair-elect designate), Philip M. Hritcko (Speaker-elect), Steven A. Scott (Council of Faculties Chair-elect designate).

2. Additions to the Agenda

There were no proposals for additions to the agenda.

3. Conflicts of Interest

President Bootman read the conflict of interest statement and no conflicts were identified. Individuals who will serve on the 2013-14 Board of Directors were asked to complete or update their conflict of interest declaration for filing on the intranet.

4. Approval of February 8, 2013 Board of Directors Minutes

On MOTION (Evans, Piascik) the Board approved minutes of the February 8, 2013 meeting.

5. Financial Update

Treasurer Herist and Sibum Ramamurthy, Director of Finance, presented the report of the AACP Investment Committee, which recommended transferring all funds

from the short-term to the long-term fund to realize potential additional earnings. On MOTION (Piascik, Zgarrick) the Board approved closing the short-term fund and transferring those funds to the long-term investment account.

A preliminary budget preview for FY2014 was presented and showed a modest \$100,000 operating deficit, which is less than 1% of the total budget. By continuing to explore areas for expense reductions and additional revenue sources, AACP staff will continue to work on presenting a balanced budget in July for the Board to approve.

The Board had a discussion on AACP Individual Member dues, which have remained at \$100 per year for the past 12 years. Given the expanding portfolio of programs, products, and services in the strategic plan and the plateau in PharmCAS applicants, the Association is not able to continue the current subsidization of member services for \$100 in individual dues. On MOTION (Crabtree, Ives) the Board resolved that individual member dues for FY2014 should be increased to \$195 per year.

The Board also discussed the impact the proposed individual member dues would have on faculty in the first years of their appointment. On MOTION (Crabtree/Crismon) proposed to extend the complimentary individual membership for new faculty from one year to two years. The motion was tabled to the July 2013 Board meeting to further analyze the financial impact of extending the complimentary new faculty individual membership and to identify additional strategies to best engage these members to promote retention in the Academy and in AACP membership.

6. Approval of the Formal Incorporation of the Interprofessional Education Collaborative

The Interprofessional Education Collaborative (IPEC) was established informally in January 2009 with the chief executive officers of 6 national associations (AACN, AACOM, AACP, AAMC, ADEA, and ASPH) and had been operating under a simple memorandum of understanding. A move to a more formal organization has been proposed, operating as a 501(c) 3. Articles of Incorporation and IPEC Bylaws were presented to the Board. On MOTION (Evans, Boyle) approved the establishment of the Interprofessional Education Collaborative as a

formally incorporated entity, with AACCP as a founding member.

7. Approval of the AACCP Core Values

Director of Professional Alliance Development Lynnette Bradley-Baker and Senior Director of Academic Affairs Cecilia M. Plaza presented some initial keywords for the core values of the Association based on a group exercise done at the leadership retreat. Eight core value words were identified as not being repetitive of the AACCP Mission and Vision, and these will be further developed as short phrases for presentation to the Board in July for final approval.

8. Update on the Review of the Draft Bylaws Amendments from the Bylaws and Policy Development Committee

Speaker Boyle provided an overview of the work of the Bylaws and Policy Development Committee to comprehensively review the AACCP Bylaws. The bylaws revision process aims to create more contemporary bylaws by streamlining sections, reducing duplicative material, and clarifying current language. To date, no substantive organizational or governance changes will be recommended by the Committee. Changes will be reviewed during delegate orientation calls in May and June.

9. Proposed Pharmacy Services Research Award

Dave Zgarrick provided an overview of the proposal to add a new award to recognize health services research. The Board engaged in a broader discussion about having multiple disciplines represented on all award selection committees. A subcommittee of the Board—including Tim Ives, Ginger Scott, Dave Zgarrick, and Denise Soltis—was formed to examine the overall award program including selection, number of candidates, level of the award, and years of membership. A recommendation on the proposed award and any additional

recommendations on the AACCP awards program will be presented to the Board in July.

10. Partnership Model Development

Senior Director of Meetings and Business Partnerships Barbra Gustis and Senior Director of Strategic Academic Partnerships Jen Adams provided an overview of a proposed multi-level partnership model and discussed proposed modifications to the February 2010 organizational policy on accepting corporate support. A subgroup of the Board was formed—including Robin Zavod, Lynn Crismon and incoming Board member Pat Chase—to help staff continue to refine the partnership model and propose modifications to the 2010 statement on corporate support.

11. Proposed Development Strategy from Development Officer SIG

The Board had a preliminary discussion on the proposed collaboration on planned giving put forth by the Development Officer SIG. The Board identified some potential issues related to conflicts in giving priorities and the possible cost structure of such an initiative. Staff members were asked to work with the SIG leaders to develop the proposal more fully and to consult with the Council of Deans on its potential.

12. Follow-up to the Retreat

The Board discussed highlights of the leadership retreat and encouraged staff to develop strategies for AACCP to play a leadership role in enabling members to advance teaching and learning in light of evolving trends.

13-14. Information Items

Information items focused on reports of each of the Councils. The meeting adjourned at 12:45 p.m. on March 23, 2013 after a time of roundtable sharing of additional news from Board members and staff.