

## **AACP MINUTES**

### **Board of Directors Meeting, July 9-10, 2015, National Harbor, Maryland**

#### **Roll Call**

President Patricia Chase welcomed the Board and staff members present at the Gaylord National Harbor at 9:05 a.m. on July 9, 2015. The following Board members participated in the discussion: David D. Allen (Council of Deans), Robert B. Blouin (Council of Deans), Cynthia J. Boyle (President-elect), J. Chris Bradberry (Treasurer), Craig D. Cox (Council of Sections), Lynn Crismon (Council of Deans), Edward M. DeSimone (Council of Sections), Philip M. Hritcko (Speaker of the House), Timothy J. Ives (Council of Sections), Lucinda L. Maine (Executive Vice President), Peggy Piascik (Immediate Past President), Steven A. Scott (Council of Faculties), Todd D. Sorensen (Council of Faculties), and Robin M. Zavod (Council of Faculties).

AACP staff included: Jennifer L. Adams, Kirsten Block, Lynette R. Bradley-Baker, Melinda D. Colón, Stephanie S. Fouch, Tricia E. Gordon (July 9), William G. Lang, Joan M. Lakoski, Colleen M. Miglio, Ruth E. Nemire, Cecilia M. Plaza, John C. Ressler, Terry J. Ryan, Danielle A. Taylor, Maureen O. Thielemans, Dana E. Thimons, Amanda Thomason (July 10) and Sibum Ramamurthy.

Guests included: Joseph T. DiPiro (President-elect designate), Natalie D. Eddington (COD chair-elect designate), Schwanda Flowers, (COS chair-elect designate), Anandi V. Law (COF chair-elect designate), and Evan T. Robinson (Speaker-elect). Guests on July 9, 2015 included Paul Jungnickel (PCAT Advisory Committee Chair) and Marilyn Speedie and Andrea Wall (Special Committee on Admissions members). Guests on July 10, 2015 included Gayle Brazeau (AJPE Editor), Ellen Woods (President, American Foundation for Pharmaceutical Education), and representatives of the Accreditation Council for Pharmacy Education (Boyer, Burch, Duke, Roche, Wadelin, and Vlasses).

#### **Proposals for Additions to the Agenda**

No additions to the agenda were identified by Board members.

#### **Conflict of Interest Statement**

President Chase read the Conflict of Interest statement and relevant conflicts of interest were identified regarding the Student Community Engagement Awards. Joseph DiPiro noted that his institution will provide

continuing education administrative services at the AACP/AFPC Annual Meeting.

#### **Approval of Minutes of March 21, 2015 Board of Directors Meeting**

On MOTION (Ives, Hritcko), the Board approved the minutes of the March 21, 2015 Board of Directors Meeting.

#### **Report of the Finance Committee**

Treasurer Chris Bradberry and Senior Director of Finance Sibum Ramamurthy provided the finance report as recommended by the 2014 -15 Finance Committee. Fiscal Year 15 was forecasted to end with a net operating loss of \$371K due primarily to a significant downturn in the PharmCAS applicant pool and a drop in PCAT royalties. An overview of the investment committee recommendations was also provided. The endowment fund now exceeds \$600,000 and is on track to meet the goal of funding AACP's awards program.

The Board engaged in considerable discussion regarding the status of Professions Quest and sales projections for Mimycx™ for FY 2016. Sales will be tracked monthly and reported regularly to both the AACP Board and Professions Quest Board of Managers.

The AACP FY16 Budget projects operating income and expenses of \$13,369,500. The FY2016 Budget for Professions Quest LLC projects an operating income of \$1,082,000 and expenses of \$1,100,000 resulting in a projected net loss of \$18,000. On MOTION (Piascik, Boyle) the Board approved the FY16 budget for both AACP and Professions Quest.

The Board approved On MOTION (Piascik, Hritcko) the FY16 Capital Budget comprised of the costs of building the new AAMS for Standards 2016 and the building of the platform for educational gaming.

Senior Director of Strategic Academic Partnerships Jennifer Adams provided an update on PharmCAS Cycle 12. In the 2014-15 admissions cycle, PharmCAS had a 7.7% decrease in the total number of applications (PharmD and graduate programs). A 3.8% drop in the number of PharmD applicants was reported, with 119 PharmD programs participating. The 2014-15 cycle included the addition of graduate programs with 12 programs participating and 146 graduate program applicants. Overall there was an average of 4.3 applicants per student which is

a 7.5% drop from the previous cycle. The application fees remain the same with the first application at \$150, and any subsequent applications \$55 for both PharmD and graduate program designations. The fee the applicant is responsible for the Centralized Criminal Background Check is increasing from \$15 to \$25 to offset increasing expenses for this program.

### **Strategic Planning Committee Report and Initiatives**

President-elect and Chair of the Strategic Planning Committee Cynthia Boyle provided a report of the Strategic Planning Committee. Dr. Boyle provided an update on the work of two subcommittees, including preliminary work to produce a new strategic plan in 2016. The second subcommittee continued examining issues of governance to maximize opportunities for member engagement. This work will be incorporated in the charges for the 2015-16 Argus Commission to examine in depth.

Associate Director Maureen Thielemans provided an overview of the improvement in Academic Pharmacy Now (APN) and the 2015 AACP Annual Report as part of the communications enhancements for the Association. Associate Design Director Tricia Gordon provided information on the changes in graphics and format for these strategic communication vehicles.

Sewell Fellow Dana Thimons provided an updated on the first 6 months of her fellowship focusing on knowledge management. A multiple year plan was presented for how to implement knowledge management for the Association.

### **Requests for Institutional Memberships**

ON MOTION (Zavod, Piascik) the Board approved The University of Texas at Tyler for Associate Institutional Membership pending final House of Delegates approval at the July 2015 Annual Meeting.

### **Program Committee Recommended Annual Meeting Changes**

COS Immediate Past-Chair and Chair of the Program Committee Tim Ives along with Melinda Colón, Director of Meetings and Governance, presented the report of the proposed changes to the AACP Annual Meeting. Proposed changes were categorized into immediate, changes over the next year, and long-term changes. ON MOTION (Allen, Hritcko) the Board approved the program committee report.

### **PCAT Advisory Committee Update**

PCAT Advisory Committee Chair Paul Jungnickel and Jennifer Adams presented the recommendations

from the PCAT Advisory committee, including a new test blueprint to be implemented in 2016-17 and the request to have the Association move forward with the development of a situational judgement test to use in holistic admissions.

### **Report of Special Committee on Admissions**

Special Committee on Admissions members Marilyn Speedie and Chair Andrea Wall reviewed the work of the Committee, including a proposed policy statement that has been forwarded to the Policy and Bylaws Committee regarding holistic admissions as well as a proposed change to the Association Bylaws to include a standing committee on recruitment, admissions, and student affairs. The Special Committee on Admissions recommended the addition of a Director level position dedicated to recruitment and diversity at AACP. The Special Committee also recommended Cooperative Admission Guidelines to provide more order to the admissions process similar to other health professions.

ON MOTION (Ives, Bradberry) requested a proposal to move forward with development of situational judgement tests to review at the November Board meeting, including cost estimates, vendor identification and timeline for test development.

### **Prep for ACPE Visit**

EVP Maine provided background information for the visit of the ACPE Board of Directors who would be guests of the Board on July 10, 2015. Director of Academic Programs John Ressler shared with the Board that AACP received CPE provider status at the ACPE June 2015 Board meeting and highlighted next steps such as quality assurance measures and having CE credit available through AACP starting in Spring 2016.

### **Report of the 2014-15 Bylaws and Policy Development**

Speaker Hritcko provided an overview of the delegate orientation webinars held in April and May and updates to the Bylaws and Policy Development Report since April 2015. There are now two membership resolutions, 12 proposed policy statements, the Board's resolution, and one bylaws amendment to be considered at the open hearing of the Bylaws and Policy Development Committee prior to action by the House of Delegates on Wednesday, July 15.

### **Review of Strategic Issues and Recommendations from Councils**

The Council Chairs (Faculties and Sections) presented key strategic issues and recommendations arising

from the work of the respective Councils over the past year. COS Chair Craig Cox discussed a Taskforce that examined the Innovations in Teaching Award and proposed some changes to how the award is administered. COF Steve Scott brought up 2 questions: 1) Are the academy and our institutions making the needed adjustments in a timely manner to keep up with the rapid changes in practice, teaching, and research? If not, what strategies should be taken by the board? 2) Should the academy place greater emphasis on helping faculty retool for changing roles? Chair Scott also discussed the role of the COF in meeting the needs of new and junior faculty and the outcomes of his Faculty Affairs Committee on Faculty Citizenship.

### **Award Program Review**

Melinda Colón presented the results of the Board subcommittee that examined the creation of a Lifetime Achievement Award and asked for feedback on questions the subcommittee had identified. The subcommittee will continue their work by developing criteria for presentation at the November 2015 Board meeting for approval.

On MOTION (Piascik, Ives) the Board approved the presentation of Student Community Engaged Service Awards to projects from Cedarville University, Chicago State University, Creighton University and Union University. [Bradberry and DeSimone abstained from voting.]

### **Review of Recommendations and Suggestions from 2014-2015 Standing Committees**

The respective staff liaisons to each of the Standing Committees provided Board members with the recommendations, suggestions, and policy statements coming out of each Standing Committee report. The policy statements were forwarded to the Bylaws and Policy Development Committee for action by the House of Delegates at the July 2015 session. The recommendations and suggestions will be forwarded to the 2015-16 Board Strategic Planning Committee to digest and determine appropriate next steps.

The work of the Professional Affairs Committee will influence the work of the 2015-16 Academic Affairs Standing Committee which is focusing on Entrustable Professional Activities as well as the COF Faculty Affairs Committee work that examined the implications of the Patient Care Process on colleges and schools of pharmacy.

### **2014 National Pharmacist Workforce Survey**

Lynette Bradley-Baker, Vice President of Public Affairs and Engagement, presented the results of the 2014

National Pharmacists Workforce Survey. Dr. Bradley-Baker has been elected Vice-President of the Pharmacy Workforce Center and Policy and Professional Affairs Manager Jeffrey Ekoma was elected secretary/treasurer. Results of the 2014 survey were contrasted with data from 2000, 2006 and 2009, when available, demonstrating interesting trends in practice patterns and pharmacist satisfaction with their work. The race and ethnicity of licensed pharmacists continues to not reflect the general population and females now outnumber the number of male licensed pharmacists. There was also a movement of responding pharmacists away from community settings into hospitals, other patient care and non-patient care employment.

### ***American Journal of Pharmaceutical Education*, Update**

Dr. Gayle Brazeau provided an overview of her first year as *Journal* Editor. Editor Brazeau announced the hire of the 0.5 FTE Editorial Assistant James Peak for the Portland, Maine office of the *Journal* to work with her and Editorial Manager Amanda Thomason. Dr. Lauren S. Schlesselman and Dr. Nancy Fjortoft were named new associate editors in the area of social administrative sciences and assessment to replace the position opened up when Dr. Jack Fincham stepped down as an associate editor and to expand the content expertise areas. The AJPE Editorial Board was also expanded to 25 individuals for the same reason. The first Joseph T. DiPiro Writing Workshop will be held as a pre-session to the 2015 AACP Annual Meeting. Editor Brazeau also presented the Report of the Editor which is published yearly in the *Journal*.

### **Accreditation Council for Pharmacy Education**

The Board met with ACPE staff and Board members to discuss the implementation of Standards 2016, AAMS 2.0 revision, and the AACP Board resolution on a new assessment framework mapped to CAPE 2013. Other items included the September 2015 ACPE Invitational Stakeholder conference on CPE/CPD, efforts of a working group on experiential education, interprofessional education, including an update on CE/CPD/Joint Accreditation for pharmacy, medicine and nursing, and the new collaboration with ASHP on technician education program accreditation.

ACPE will be sending out a brief survey to colleges and schools this summer to gather information on plans for the implementation of Standards 2016 focusing in on 5 key areas that are new to the Standards and Guidelines. The new rubric for the standards is posted on the ACPE website.

**American Foundation for Pharmaceutical Education**

The Board welcomed AFPE President Ellen Woods who provided an overview and update of the new initiatives that the Foundation has implemented over the past year with 220 Pre-doctoral Fellowship applicants and 94 Gateway applicants. The number of applicants has expanded dramatically over the past year and the number of members of the AFPE Board of Grants was expanded to both address the workload for reviewers and better match the reviewer expertise to categories of the applications. The level of the AFPE Pre-doctoral Fellowship

was increased from \$7,500 to \$10,000 per Fellow to provide additional support.

**Information Items**

Information items including updates on priorities and status of the AACP policy agenda, as well as reports on Council activities, charges and appointments to the 2015-2016 standing and special committees, and other district, national and international meetings attended. The meeting adjourned at 4:55 p.m. on July 10, 2015 after roundtable sharing.